



**ALPHA ACCOUNTING
AND CONSULTANTS CC**

COMPANY PROFILE

Tax • Accounting • Business Consulting • Training

Building compliant, sustainable and job-creating businesses since 2006

Western Cape • Eastern Cape • Gauteng • Limpopo • Northern Cape

Reg. No. 2006/134742/23

11 Brittany Estate, Birchwood Drive, Brackenfell, 7560, Western Cape

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1. Message from the Managing Director

For two decades, Alpha Accounting and Consultants CC has stood alongside entrepreneurs, small businesses and organisations across South Africa, helping them keep their books in order, meet their tax obligations and grow with confidence. We believe that sound financial management is the foundation of every successful enterprise, and that skills are the foundation of every successful economy.

Our work has evolved from bookkeeping and tax compliance into a full professional service offering that also includes business consulting, start-up support and accredited-aligned training. Through our partnerships with employers, NGOs and skills development providers, we connect the people we train with real opportunities to work, earn and build careers.

We invite you to explore this profile and to partner with us in building compliant, sustainable and job-creating businesses.

Sabelo Raymond Mahlathi

Managing Director and Member



2. Company Overview

Alpha Accounting and Consultants CC is a South African close corporation, registered in 2006 (Reg. No. 2006/134742/23) and based in Brackenfell, Western Cape. We are a professional accounting and consulting practice providing tax, accounting, business consulting and training services to individuals, small and medium enterprises, start-ups and non-profit organisations.

Over the years Alpha has grown from a Western Cape practice into a business with a presence in five provinces: the Western Cape, Eastern Cape, Gauteng, Limpopo and Northern Cape. Alongside our professional services, we play an active role in skills development and job creation, working with a network of partner employers to place trained, unemployed people into learnerships, apprenticeships and employment.

20+ years in operation (est. 2006)	5 provinces operation	4 of service pillars	1 900 beneficiaries targeted in our UIF LAP proposal
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3. Vision, Mission and Core Values

Our vision

To be a trusted, nationally recognised partner for financial compliance, business growth and skills development, empowering South African businesses and communities to thrive.

Our mission

- Deliver accurate, timely and ethical accounting and tax services that keep our clients compliant and in control.
- Provide practical business consulting that helps start-ups and growing businesses become sustainable.



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- Equip unemployed youth and working adults with relevant, in-demand skills, and link them to employment opportunities.
 - Build long-term partnerships that contribute to economic inclusion and transformation.

Our core values

Integrity	We act honestly and ethically, and we protect the confidentiality of our clients' information.
Excellence	We hold ourselves to high professional standards in every return, report and training session.
Accountability	We take ownership of deadlines, outcomes and the trust our clients place in us.
Empowerment	We transfer knowledge and skills so that our clients and learners grow in independence.
Partnership	We work alongside our clients and partners as a long-term ally, not just a service provider.
Community impact	We measure our success by the jobs, businesses and livelihoods we help create.



4. Company Information

Registered name	Alpha Accounting and Consultants CC
Legal form	Close corporation (CC)
Registration number	2006/134742/23
Year established	2006
Member / Managing Director	Sabelo Raymond Mahlathi (sole member)
Registered and business address	11 Brittany Estate, Birchwood Drive, Brackenfell, 7560, Western Cape
Telephone	021 330 5849
Cell	084 955 3933
E-mail	info@alphaaccounting.co.za raymond.mahlathi@alphaaccounting.co.za
Provinces of operation	Western Cape, Eastern Cape, Gauteng, Limpopo, Northern Cape
Core services	Tax, accounting, business consulting, business start-up support, training and skills development
Tax reference / VAT number	[insert]
B-BBEE status	Level 1
CSD supplier number	[insert]

5. Leadership and Key Personnel

Alpha is led by its Managing Director and supported by a team of professionals in project management, finance and compliance, monitoring and evaluation, enterprise development and regional coordination.



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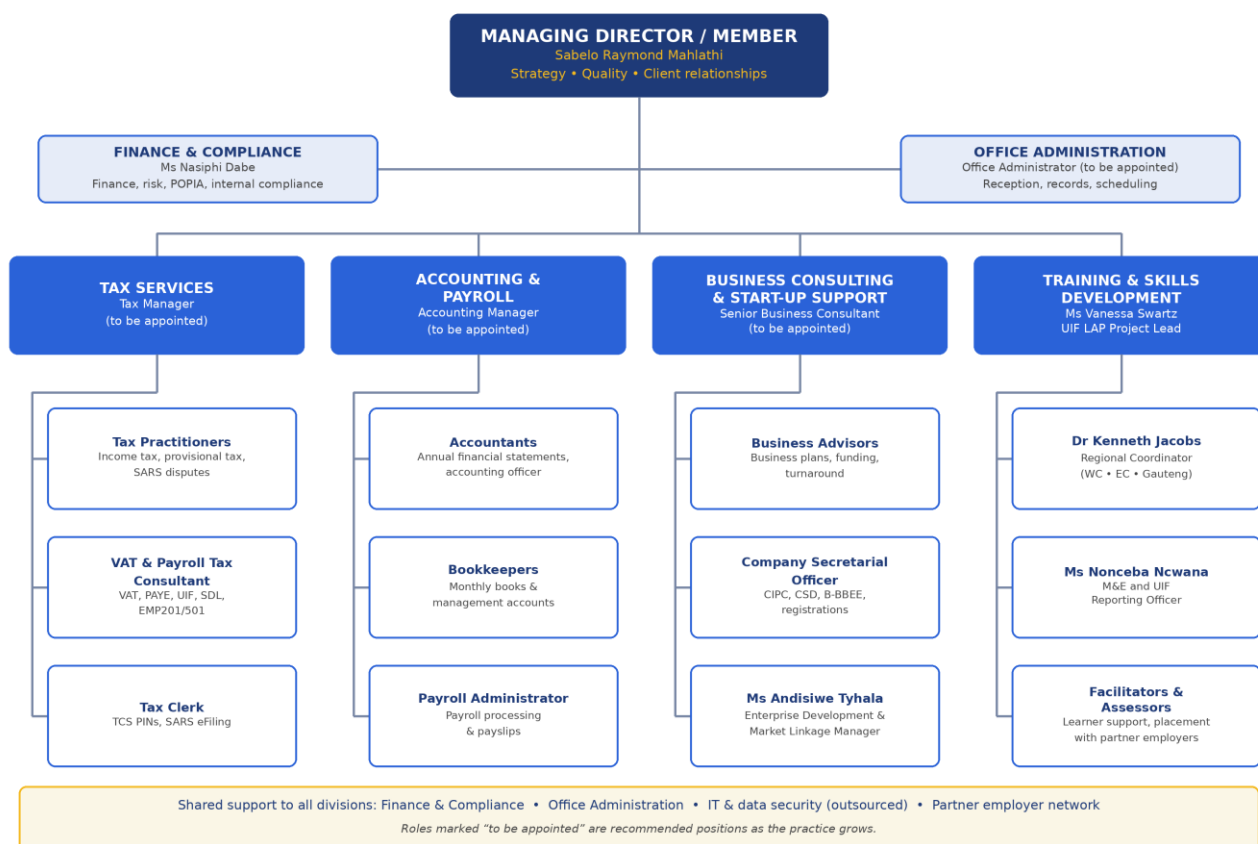
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Name	Role	Responsibilities
Mr Raymond Sabelo Mahlathi	Managing Director and Member	Overall strategic leadership, client relationships, technical oversight of tax, accounting and consulting work.
Ms Vanessa Swartz	UIF LAP Project Lead	Leads Alpha's Labour Activation Programme project planning, implementation and stakeholder co-ordination.
Ms Nasiphi Dabe	Finance and Compliance Officer	Financial management, statutory compliance and internal controls.
Ms Nonceba Ncwana	M&E and UIF Reporting Officer	Monitoring and evaluation, beneficiary tracking and funder reporting.
Ms Andisiwe Tyhala	Enterprise Development and Marketing Linkage Manager	Enterprise development support and linking businesses and learners to markets and employers.
Dr Kenneth Jacobs	Regional Coordinator	Co-ordination of regional operations, partners and delivery sites.



6. Organisational Structure (Organogram)

Alpha's structure is built around its four service pillars. Each division is led by a head who reports to the Managing Director, while finance and compliance and office administration support every division. Clients deal with one accountable division, and work that crosses divisions, such as a start-up that needs registration, bookkeeping, tax and staff training, is co-ordinated by the Managing Director.





Unit	Core responsibilities
Managing Director / Member	Strategic direction, quality control and sign-off of technical work, key client and partner relationships.
Finance & Compliance	Practice finances, risk management, POPIA and professional compliance, internal controls.
Office Administration	Client intake, records management, document control, diaries and SARS deadlines calendar.
Tax Services	Income tax, provisional tax, VAT, payroll taxes, tax compliance status and SARS dispute resolution.
Accounting & Payroll	Bookkeeping, management accounts, annual financial statements, accounting officer and payroll services.
Business Consulting & Start-up Support	Business plans, funding applications, CIPC and statutory registrations, enterprise development and market linkages.
Training & Skills Development	Learnerships, apprenticeships and skills programmes, regional co-ordination, M&E, UIF reporting and placement with partner employers.

7. Our Services

7.1 Tax services

- Income tax registrations and returns for individuals, sole proprietors, partnerships, companies, close corporations and trusts
- Provisional tax (IRP6) planning and submissions
- VAT registration, returns and reconciliations
- Employer registrations and payroll taxes: PAYE, UIF and SDL (EMP201 and EMP501)
- Tax clearance and Tax Compliance Status (TCS) PINs
- SARS correspondence, verifications, audits, objections and appeals
- Tax planning and advisory



7.2 Accounting services

- Bookkeeping and monthly management accounts
- Annual financial statements and accounting officer services for close corporations
- Payroll administration
- Budgets, cash-flow forecasts and financial reporting
- Financial record-keeping systems set-up

7.3 Business consulting

- Business plans, financial projections and funding applications
- Company and CC secretarial services (CIPC registrations, annual returns and amendments)
- Statutory registrations: SARS, UIF, COIDA, CSD and B-BBEE affidavits
- Governance, internal controls and compliance reviews
- Strategy, turnaround and growth advisory for SMMEs and NGOs

7.4 Business start-up support

We help new entrepreneurs turn ideas into compliant, operating businesses: choosing the right legal entity, registering with CIPC and SARS, opening the right bank and supplier registrations, setting up books and payroll, and providing mentorship through the critical first years of trading.

7.5 Training and skills development

- Financial literacy, bookkeeping and tax training for entrepreneurs and staff
- Business management and entrepreneurship development
- Learnerships, apprenticeships and skills programmes delivered with partner skills development providers
- Workplace placement and absorption of trained learners through our partner network



8. Who We Serve

Individuals	Salaried employees, professionals, sole proprietors and retirees with tax and financial needs.
SMMEs and start-ups	Small and medium businesses that need reliable accounting, compliance and growth support.
Construction and services businesses	Contractors and service companies needing compliance documents, payroll and tenders support.
NGOs and community organisations	Non-profit organisations needing financial management, reporting and governance.
Funeral and financial services businesses	Funeral homes and firms selling funeral benefits that need accounting, compliance and trained staff.
Unemployed youth and adults	Beneficiaries of our training, learnership and placement programmes.

9. National Footprint

From our head office in Brackenfell, Western Cape, Alpha serves clients and delivers programmes in five provinces:

Province	Presence
Western Cape	Head office (Brackenfell); client services and training delivery
Eastern Cape	Client services, partner network and programme delivery
Gauteng	Client services, partner network and programme delivery
Limpopo	Client services
Northern Cape	Client services

10. Partnership and Placement Network

A distinctive strength of Alpha is our network of partner entities that can absorb and employ people after training. This ensures that our skills development work leads to real jobs and experience, not only certificates.



- **Construction companies:** workplace experience and employment in the built environment.
- **NGOs:** community-based placements and project roles.
- **Funeral homes and funeral-benefit financial services companies:** administration, sales and client-service roles.
- **Skills development providers:** accredited training delivery and assessment.
- **Web development and marketing businesses:** digital, ICT and marketing placements.
- **Host employers and associates:** such as the Cape Winelands Economic Transformation Chamber (CWETC), a partner in our job-creation programmes.

11. Skills Development and Job Creation

Alpha is committed to addressing unemployment through structured training and workplace placement. Our proposal under the Unemployment Insurance Fund's Labour Activation Programme (UIF LAP) illustrates the scale of our ambition:

UIF LAP proposal targets	Beneficiaries
Total beneficiaries targeted	1 900
Apprentices absorbed onto Alpha's own payroll (Western Cape, Eastern Cape, Gauteng)	at least 150
Apprentices hosted by partner employers and associates	1 350
Learnerships placed with political organisations and NGOs	300
Skills programmes placed with political organisations and NGOs	100

Programme delivery is supported by dedicated project, finance and compliance, monitoring and evaluation, and enterprise development roles, so that every beneficiary is tracked from enrolment to placement.



12. Our Approach

1. Understand	We meet with each client to understand their business, obligations and goals.
2. Diagnose	We review records, compliance status and risks, and agree a clear scope and fee.
3. Deliver	We complete the work accurately and on time, using secure systems and clear communication.
4. Advise	We explain the results and recommend practical actions to save tax, improve cash flow and grow.
5. Support	We stay with the client through the year: deadlines, SARS queries, training and growth.

13. Why Choose Alpha

- **Experience:** 20 years of serving South African businesses since 2006.
- **One-stop service:** tax, accounting, consulting, start-up support and training under one roof.
- **National reach:** a presence in five provinces with a growing partner network.
- **Impact-driven:** a proven commitment to skills development, job creation and transformation.
- **Personal attention:** direct access to the Managing Director and a dedicated team.
- **Compliance first:** we keep our clients up to date with SARS, CIPC and labour requirements, avoiding penalties and interest.

14. Compliance and Governance

Alpha operates with a strong commitment to professional ethics, confidentiality and legal compliance, including the Protection of Personal Information Act (POPIA). The following documents are available on request:

- CIPC registration certificate (CK documents)
- SARS Tax Compliance Status PIN



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- B-BBEE certificate or sworn affidavit
 - Central Supplier Database (CSD) registration report
 - Letter of good standing (COIDA) and UIF registration
 - Bank confirmation letter
 - Professional body membership certificates of key staff

15. Contact Us

ALPHA ACCOUNTING AND CONSULTANTS CC

Let's build your business together.

Raymond Sabelo Mahlathi – Managing Director

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