NTPC Limited

COE - HR UNIFIED SERVICES

Ref.: COE-HR USS/ Rel. Ord./ 104657 Date: 25.07.2022

Office Order

Consequent upon acceptance of resignation, Shri Raghunath Das, E.No. 104657, Asst. Mgr. (IT), NPGCL, who was on study leave for the period from 01.08.2020 – 04.07.2022, is hereby relieved from the services of NTPC Ltd., w.e.f 18.07.2022 (AN).

This has the approval of Competent Authority.

(Muruguchezhian.B)
Sr. Manager (HR)

Distribution:

Shri Raghunath Das,
E.No. 104657,
Asst. Mgr. (IT),
NPGCL

Thro': HOD

1. Head of HR, NPGCL
2. Head of UFSC, Dadri
3. Secy. PF Trust
4. Office Order File/Personal File

NTPC Limited

COE - HR UNIFIED SERVICES

SERVICE CERTIFICATE

Ref: COE/ HR USS/ Certi./ 104657 Date: 25.07.2022

1.	**Name of the Employee**	Shri Raghunath Das
2.	**Employee No.**	104657
Other details as per SAP Records		
3.	**Designation & Grade on the day of release**	Asst. Mgr. (IT) & E3
4.	**Date of Joining NTPC (as Exec. Trainee)**	06.09.2016
5.	**Date of Regularization**	06.09.2017
6.	**Period of Study Leave**	01.08.2020 – 04.07.2022
7.	**Date of Return from Study Leave**	05.07.2022
8.	**Date of Release on Resignation**	18.07.2022 (AN)
9.	**Pay Scale on day of Release**	Rs. 60,000-1,80,000/-
10.	**Released from**	NPGCL
11.	**Reason for Release**	On acceptance of Resignation

This is issued on the request of Shri Raghunath Das.

(Muruguchezhian.B)
Sr. Manager (HR)

Distribution:

Shri Raghunath Das,
E.No. 104657,
Asst. Mgr. (IT),
NPGCL